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YMCA CAMP CHEERIO JOB DESCRIPTION

Job Title: Assistant Aquatics Director

Branch: Camp Cheerio

FLSA Status: Non-Exempt / Seasonal

Reports to: Aquatics Director, Program Director

Revision Date: 10/10/2015

POSITION SUMMARY:

Under the direction and daily supervision of the Aquatics Director and Program Directors, the Assistant Aquatics Director assists in the operation of the entire Aquatics Program including the pool and lake and participate as part of support staff to the rest of camps activities and needs.

ESSENTIAL FUNCTIONS:

1. Adheres and complies with the YMCA of High Point Employee Manual, Policy & Procedures Manual, Code of Conduct and Staff Standards & Expectations.
2. Assists Aquatics Director in developing and operating an Aquatics Program including instruction in swimming and small crafts.
3. Tests and classifies swimming ability of staff and campers.
4. Utilizes staff abilities to the best advantage in carrying out the waterfront program in swimming, lifesaving, canoeing, kayaking, etc.
5. Supervises camp staff assigned to the pool and/or lake and assigns staff appropriately.
6. Carries out instruction and lifeguard duties during swim classes.
7. Maintains the pool including vacuuming, cleaning tile, backwashing, etc.
8. Checks equipment and making or requesting necessary repairs.
9. During staff training, sets up pool and waterfront area and trains staff.
10. Writes lesson plans which foster participants' aquatics skills.
11. Conducts daily inventory and storage of equipment and supplies to ensure adequate quantities.
12. Teaches and monitors proper use of equipment.
13. Evaluates current season and make suggestions for following camp season.
14. Maintains cleanliness of pool daily including tiles, pool deck, and water quality.
15. Monitors chemical and temperature of pool and adjusting as needed.
16. Administers basic first aid until qualified medical personnel arrive.
17. Attends all staff meetings, in-service trainings, camp-out/cook out, opening and closing ceremonies as required by supervisors.
18. Conducts behavior at all times in a professional manner to reflect positively on the YMCA.
19. Performs other duties and tasks as requested by immediate supervisor to facilitate efficient and effective operation of the YMCA.

QUALIFICATIONS:

1. Must be at least 19 years of age.
2. Training and experience in waterfront activities.
3. Current water safety instructor's certification.
4. Current lifeguarding, small craft (lake position), and other certifications as appropriate to position.
5. Current CPR and first aid certifications.

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6. Ability to work with children outdoors, to relate to one's peer group, and ability to relate effectively to diverse groups of people from all social and economic segments of the community.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential functions and to supervise program activities. Hear noises and distress signals within the lake and pool areas. Sufficient stamina to perform job duties in extreme climates.

