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YMCA CAMP CHEERIO JOB DESCRIPTION

Job Title: Assistant Climbing Director

Branch: Camp Cheerio

FLSA Status: Non-Exempt / Seasonal

Reports to: Climbing Director & Full Time Program Director

Revision Date: 10/10/2015

POSITION SUMMARY:

Under the supervision of the Full-Time Program Director and the Climbing Director, the Assistant Climbing Director will teach and help coordinate Camp Cheerio's climbing activities including the climbing towers, high ropes course, low ropes course, vertical playpen and obstacle course. The Assistant Climbing Director will supervise one or more of these areas, along with the Climbing Director.

The Assistant Climbing Director will maintain standards that lead to a quality program and participate as a member of Support Staff.

ESSENTIAL FUNCTIONS:

1. Adheres and complies with the YMCA of High Point Employee Manual, Policy & Procedures Manual, Code of Conduct and Staff Standards & Expectations.
2. Assists in checking equipment and making (or securing) repairs.
3. Trains both campers and staff in the philosophy, skills, activities, and safety procedures of high and low ropes courses, climbing towers and obstacle course elements.
4. Assists the Climbing Director in supervising Climbing Staff.
5. Checks all equipment for safety defects daily.
6. Assists in conducting initial and end-of-season inventory, storing, and keeping equipment in good condition.
7. Maintains courses and surrounding area clean.
8. Guides group discussions in briefing and debriefing sessions.
9. Maintains accurate inventory of all equipment.
10. Knowledge and follows all ACA safety regulations.
11. Maintains fully equipped first aid kit on site.
12. Assists in daily set-up and take down of climbing equipment.
13. Assists in coordinating specialization with other camp activities.
14. Works with the Climbing Director to set up climbing areas including the high ropes course, and climbing towers.
15. Writes activity plans that foster participants' climbing skills with help of Climbing Director.
16. Awards recognition and participation certificates to campers.
17. Conducts daily check of equipment in area for safety, cleanliness, and good repair.
18. Submits requests for new equipment and supplies when needed, with approval of the Climbing Director and program director, ensuring timely arrival materials.
19. Teaches and monitors proper use of equipment.
20. Serves as an active member of the Cheerio support staff, helping and participating throughout camp as needed.
21. Administers basic first aid until qualified medical personnel arrive.
22. Attends all staff meetings and in-service trainings.

YMCA CAMP CHEERIO JOB DESCRIPTION –CLIMBING HEAD

23. Conducts behavior at all times in a professional manner to reflect positively on the YMCA.
24. Performs other duties and tasks as requested by immediate supervisor to facilitate efficient and effective operation of the YMCA.

QUALIFICATIONS:

1. Rising college sophomore or equivalent age.
2. Current certification in CPR and First Aid preferred.
3. Training and/or experience in climbing activities (e.g. belaying, etc.).

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential job duties in the climbing area including climbing towers, high and low ropes course. Auditory ability to respond to critical situations. Ability to respond in emergency situations.

