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YMCA CAMP CHEERIO JOB DESCRIPTION

Job Title: Riding Director

Branch: Camp Cheerio

FLSA Status: Non-Exempt / Seasonal

Reports to: Full Time Program Director

Revision Date: 10/10/2015

POSITION SUMMARY:

Under the direction and daily supervision of the Full Time Program Director, the Riding Master oversees all aspects of the riding program including care of horses, riding instruction and staff evaluations. The Riding Master serves as a member of the Leadership staff.

ESSENTIAL FUNCTIONS:

1. Adheres and complies with the YMCA of High Point Employee Manual, Policy & Procedures Manual, Code of Conduct and Staff Standards & Expectations.
2. Supervises Riding Staff in the care and maintenance of camp horses.
3. Schedules counselors and campers into classes.
4. Supervises counselors teaching riding classes.
5. Teaches classes ranging from beginner through advanced levels.
6. Holds individual supervisory session with Riding Staff and Barn Hands.
7. Maintains a timely feeding schedule and health of all horses.
8. Enrolls campers for classes based on ability and experience.
9. Enforces established safety guidelines.
10. Organizes trail rides for capable, intermediate and advanced riders during one and two week sessions.
11. Schedules feeding and care of horses between sessions.
12. Takes an active role in staff training (including, but not limited to leading a session about the riding program at Camp).
13. As part of Leadership Staff, assists in evaluation process of counselor staff.
14. Assumes a leadership role in the camp community (participation in evening programs, assisting in the store, etc.).
15. Administers basic first aid until qualified medical personnel arrive.
16. Serves as an active member of the Leadership Staff, assisting in a weekend camper supervision, evaluations, and participating as a leader in other areas of camp as determined by the Camp Director.
17. Attends all staff meetings and in-service trainings.
18. Conducts behavior at all times in a professional manner to reflect positively on the YMCA.
19. Performs other duties and tasks as requested by immediate supervisor to facilitate efficient and effective operation of the YMCA.

QUALIFICATIONS:

1. Current certification in CPR and First Aid preferred.

YMCA CAMP CHEERIO JOB DESCRIPTION – RIDING MASTER

2. Training and/or experience working with horses.
3. Minimum of 2 years' experience working with horses, both in care and instruction.
4. Experience and strength in Western and/or English riding.

PHYSICAL DEMANDS

Sufficient strength, agility and mobility to perform essential job duties. Auditory ability to respond to critical situations. Ability to respond in emergency situations. Ability to stand for long periods of time. Ability to lift and push 50 pounds.

